

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

August 17, 2017

**REGULAR MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Michael Berding

PRESENTATIONS/RESOLUTIONS

A. Butler County Auditor Outreach Program – David Brown

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

- a. Laurie Burnham, District, Physical Therapist, 20%
(resigning 20% of the previously 80% contract, effective 2017-2018 school year; for personal reasons)

2. Unpaid Leaves of Absence

- a. Jessica Graf, North, 2nd grade
(effective September 14, 2017 through October 13, 2017; for childrearing purposes)
- b. Sarah Brown Ford, East, Preschool Intervention Specialist
(effective September 11, 2017 through December 8, 2017; for childrearing purposes)

3. Employment

- a. Craig Baker, Compass, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- b. Shelby Cavender, South, 3rd grade Math/Science/Social Studies
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- c. Emily Davis, West, Kindergarten
(recommended for a new one-year limited teaching contract for the 2017-2018 School year, effective August 31; for a replacement position)
- d. Lena Gall, South 50% / West 50%, Kindergarten
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- e. John Miller, Senior High/Freshman, Music/Choir, 50%
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a new position)
- f. Michelle Osborne, Crossroads, 6th grade Math
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- g. Carly Powell, Compass, 1st grade
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a new position)
- h. Anne Richmond, Creekside, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- i. Elementary Summer School Tutors

Blake Barnett
Lena Gall
Tina Lloyd
Natalie Loy

(The above-named persons are recommended for employment as summer school tutors as needed at the rate of \$26.09 per hour from July 10, 2017 through August 17, 2017. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

j. Extracurriculars 2017-18

District

Trisha Lutterbie, Performing Arts Center Manager

Senior High

William Amburgey, Football, Varsity Assistant 25%

William Amburgey, Football, Assistant Sophomore 50%

Nikki Barbieri, JV Cheer Coach, Basketball

Nikki Barbieri, JV Cheer Coach, Football

Devon Barlow, Football, Varsity Assistant 25%

Brad Bullock, Cross Country, Varsity Assistant

Davonne Calhoun, Football, Varsity Assistant 25%

Davonne Calhoun, Football, Assistant Sophomore 40%

Colin Celek, Marching Band Instructor

W. Terrell Davis, Football, Varsity Assistant 30%

Christi Egbert, Volleyball, Assistant Girls

Kevin Fletcher Football, Varsity Assistant 25%

Don Flint Jr., Football, Varsity Assistant 75%

Alison Graber, Volleyball, Assistant Girls

John Hart, Football, Varsity Assistant 58%

John Hart, Football, Assistant Sophomore, 60%

John Hembree, Football, Assistant Sophomore 40%

John Hembree, Football, Varsity Assistant 75%

Kurt Himmelwright, Football, Varsity Assistant 25%

Kurt Himmelwright, Football, Assistant Sophomore, 60%

Joel Hippert, Football, Assistant Sophomore 20%

Joel Hippert, Football, Varsity Assistant 75%

Christian Johnson, Soccer, Assistant Boys

Jason Krause, Weight Room Supervisor Assistant, 33%

Jennifer Lee, Soccer, Assistant Girls

David Loper, Basketball, Head Coach, Girls

Charnee Lumbus, Weight Room Supervisor Assistant 33%

Mark Mercer, Vocal Director High School Musical

Joe Snively, Football, Varsity Assistant 92%

Matt Tyla, Football, Assistant Sophomore 30%

Matt Tyla, Football, Varsity Assistant 75%

Maddie Wessel, Marching Band Instructor

Freshman

William Amburgey, Football, 20%

Devon Barlow, Football, 60%

Jay Bauer, Volleyball, Girls

Davonne Calhoun, Football, 60%

W. Terrell Davis, Football, 60%

Kevin Fletcher, Football, 60%

Kurt Himmelwright, Football, 40%

Justin Langhammer, Soccer, Assistant Girls
 Brandon Robson, Soccer, Girls
 Thomas Seebacher, Soccer, Assistant Boys
 Brian Smith, Soccer, Boys

Middle (Creekside and Crossroads)

John Buelt, Football 7th/8th
 Lanita Drake, Cross Country
 Joshua Scott, Football 7th/8th

Creekside

Amy Piatt, Department Head Science Gr 8
 Amy Piatt, Leadership Weekend Coordinator

Crossroads

Angela Cortright, Volleyball 7th/8th
 Anthony Hibbard, Athletic Director, Assistant
 Lynn Hillman, Department Head Math Gr 7
 Jennifer Painter, Cheerleading Coach, 7th/8th Football
 Jennifer Painter, Cheerleading Coach, 7th/8th Basketball
 Steve Tumbleson, Department Head Special Areas

Central

Gary Smith, Intramurals
 Sandra Stegman, Unit Leader Gr 5

Compass

Erin Williams, Elementary Select Choir Director

North

Nicole Bradley, Unit Leader Gr 5
 Melissa Rump, Unit Leader Gr 2

South

Mary Eaton, Unit Leader Special Education
 Becky Hauer, Unit Leader Kindergarten
 Kelly Herper, Unit Leader Special Areas

West

Sarah Preda, Elementary Drama Club Advisor
 Kristine Welsh, Unit Leader Gr 5

k. Co-Curriculars 2017-18

Colin Celek, High School/Freshman Band/6th Gr Band Crossroads
 Tom Knueven, Creekside Middle School 6-8 Band
 Leasa Larson, Crossroads Middle School Orchestra
 Darren Ling, High School/Freshman Band

Sarah McEvoy, Creekside Middle School Orchestra
 Mark Mercer, Freshman/High School Choir
 Sherry Randall, Freshman Orchestra/High School Orchestra
 Chris Stover, Crossroads Middle School 7-8 Band/Highschool Wind Ensemble
 Steve Tumbleson, Crossroads Middle School 6-8 Band
 Kelly Walker, Crossroads Middle School Choir
 Maddie Wessel, Creekside Middle School 6-8 Band
 Jill Wilhelm, High School/Freshman Band
 Mari Wilkerson, Creekside Middle School Choir

1. ESL Tutors 2017-18

Cara Adams
 Connie Arnold
 Colleen Brewer
 Leonor Campos Rodriguez
 Kasey Fuchs
 Amy Fijas
 Lisa Frank
 Kathleen Holmes
 Supriya Khirwadkar
 Douglas Lopina
 Francheska Maloney
 Victoria McKendry
 Robyn Rothring
 J. Greg Rulon
 Samantha Schwartz
 Jennifer Waters
 Lynnmarie Wood
 Antoinette Wright-Mensah

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as the designated ESL Tutor at the rate of \$28.99 per hour, effective for the 2017-18 school year.)

m. Home Instructors

Ashley Angel
 Blake Barnett
 Jay Bauer
 Douglas Beals
 Melissa Blower
 Regina Cain
 Robyn Daniels
 W. Terrell Davis
 Tom Dean
 Logan Estes
 Judith Falcone

Kevin Fletcher
Le Ann Forte
Kylie Frank
Diane Gerde
Joanna Gilbert
Lisa Head
Jennifer Hoffman
Amy Hudson
Melissa Hulley
Michael Jones
Matt Kollstedt
Jennifer Krause
Susan Lindberg
Julia McQueen
Sonia Newbright
Heather Packo
Lauren Phillips
Cindy Ray
Harriet Richardson
Lisa Grosser Schiering
Dawn Schneider
Jennifer Sheehy
Gary Smith
Jennifer Steelman
Theresa Sunderman
Laura Taylor
Mary Vollner
Valerie Williams
Candace Yates

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$28.99 per hour, effective for the 2017-2018 school year.)

n. Substitute Nurses

Adwoa Addo
Kelli Coffey
Stephen Haubrock
Tricia Jonson
Tonya Rose
Jane Styczynski
Carol Vicarel

(All recommendations are for the 2017-18 school year at a rate of \$89 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. Tricia Bailey, Transportation, Bus Driver
(effective August 31, 2017; for personal reasons)
- b. Melinda Chandler, Sr. High, Data Entry II
(effective August 6, 2017; for personal reasons)
- c. Patricia Heinrich, Sr. High, Secretary II
(effective October 31, 2017; for retirement purposes)
- d. Ellen Howe, Freshman, Educational Assistant
(effective July 31, 2017; for personal reasons)
- e. Shirley Howell, South, Educational Assistant
(effective May 31, 2017; for retirement purposes)

2. Employment

- a. Lori Crittenden, Crossroads, Clerk IV
(effective August 15, 2017; for a replacement position)
- b. Leona Hutcheson, Crossroads, Educational Assistant
(effective September 5, 2017; for a new position)
- c. Melissa Jackson, Crossroads, Educational Assistant
(effective September 5, 2017; for a replacement position)

3. Promotions

- a. Lisa Fields, South, Food Service Assistant, promoted to Compass, Cook
(effective August 31, 2017; for a new position)
- b. Sandra Herrmann, East, Food Service Assistant, promoted to East, Cook
(effective August 31, 2017; for a replacement position)
- c. Rhonda Kreiner, West, Food Service Assistant, promoted to Central, Cook
(effective August 31, 2017; for a replacement position)

- d. Liza Layton, Crossroads, Food Service Assistant, promoted to Crossroads, Cook (effective August 31, 2017; for a replacement position)
- e. Tara Rensing, Creekside, Food Service Assistant, promoted to Creekside, Cook (effective August 31, 2017; for a replacement position)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion_____.

C. Items for Board Discussion

1. Board Policies – Roger Martin
 - Policy CCA – Organizational Chart
 - Policy DECA – Administration of Federal Grant Funds
2. Job Description of Extra-Curricular Position (Revision) – Roger Martin
 - Rhythm Express Director

D. Other Items for Board Action

1. Recommend approval of the revisions to Board Policies:
 - Policy GBS – Health Insurance Portability and Accountability (HIPAA)
 - Policy KBA – Public’s Right to Know
 - Policy IIBH – District Web Site Publishing
 - Policy JEC – School Admission
 - Policy JECAA – Admission of Homeless Students
 - Policy JHCB – Immunizations
 - Policy JO – Student Records
 - Policy JFCF – Hazing and Bullying
 - Policy JFG – Interrogations and Searches
2. Recommend approval of the revisions to Extra-Curricular and/or Extra Duty Positions:
 - Cheerleading Coach, 6th Grade
 - Drama Club Advisor, Elementary
 - Department Head, English, Senior High
 - Department Head, Integrated Language Arts, Middle
 - Department Head, Math, Middle
 - Department Head, Math, Senior High
 - Department Head, Science, Middle

- Department Head, Science, Senior High
- Department Head, Social Studies, Middle
- Department Head, Social Studies, Senior High
- Department Head, Special Areas
- Department Head, Special Education, Middle
- Department Head, Special Education, Senior High
- Intramural Basketball, Boys, 6th Grade
- Intramural Basketball, Girls, 6th Grade
- Intramural Bowling, Boys and Girls, 6th Grade
- Intramural Track, 6th Grade
- Intramural Volleyball, 6th Grade
- Leadership Team Advisor, Middle
- Lego Robotics Supervisor, Elementary
- Pit Orchestra Director, Musical, Senior High
- Student Council Advisor, 6th, 7th and 8th Grades
- Unit Leader, Elementary
- Wellness Coordinator, Elementary

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion_____.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

July 13, 2017 – Regular Board Meeting
August 3, 2017 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of July 2017.

C. Recommend approval of the following fund-to-fund transfer:

\$15,000.00

From: 001-0000 General Fund
To: 300-961R Athletic Fund - Crossroads
Purpose: New athletic fund for Crossroads Middle School.

\$4,873.49

From: 200-911H Class of 2011
To: 001-0000 General Fund
Purpose: Purchase and installation of projector for the High School PAC.

\$5,303.93

From: 200-912H

Class of 2012

To: 001-0000

General Fund

Purpose: Purchase and installation of projector for the High School PAC.

- D. Recommend approval of the 2017-2018 Amended Appropriations Resolution.
- E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
29990	Cell phone	Business Office
11063	Printer	Creekside
15716	Printer	Creekside
16133	Printer	Creekside
21638	Printer	Creekside
21778	Printer	Creekside
21867	Printer	Creekside
22267	Computer	Creekside
22268	Computer	Creekside
22270	Computer	Creekside
22271	Computer	Creekside
26982	Computer	Creekside
26984	Computer	Creekside
22277	Computer	Crossroads
22278	Computer	Crossroads
22279	Computer	Crossroads
22281	Computer	Crossroads
7520	Theater board light	High School
14508	Audio mixing console	High School
16058	UPS system	High School
25681	Computer	High School
23807	Computer	North Elementary
22631	Computer	Public Relations
23806	Computer	South Elementary
23808	Computer	Special Services
25179	Computer	Special Services
12129	Printer	Transportation
20540	Computer	Treasurer
16230	Printer	West
17030	Printer	West
17744	Printer	West
17745	Printer	West
17746	Printer	West

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Parks and Recreation Update – Carrie O’Neal
- D. Planning Commission – Brian Begley

ANNOUNCEMENTS

- August 30, 2017 – Orientation for New Certificated Employees
- August 31, 2017 – Teachers Report (No Students)
- September 1, 2017 – Teachers Report (No Students) – Inservice Day
All School Offices Closed for District Staff Meeting (8:00 AM-11:00 AM)
- September 4, 2017 – Labor Day (No School)
- September 5, 2017 – Students Report
- September 7, 2017 – Board Meeting (Work Session), 6:30 PM, FAB Conference Room A
- September 9, 2017 – New Buildings Dedication Ceremony 9:00 AM (Fairfield Freshman School – 8790 N. Gilmore Road)

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
 Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**